

# Studio Policy Agreement - 2024

## Payment

- 60 minute weekly lessons (private with lab time) are \$140 a month billed through credit or debit card on auto-pay on the last day of the month
- Yearly payment (January through December) is offered at a discount of \$40 a year (\$1640 for the year). If lessons are discontinued before the end of the year, no refunds will be given and remaining lessons will be forfeited. Yearly payment can be paid through Zelle, Venmo, or check by January 1st.
- Our rates cover 48 out of the 52 weeks in the year. The teacher may take off up to four weeks for personal time. If the teacher needs to take off an additional week (which will be rare), a makeup will be offered.
- **Students are paying for their time slot/a space in the studio, NOT for the number of lessons the student attends.** If lessons are missed, they are still paying for the cost to run the studio (books, materials, piano maintenance, awards, etc.).
- Additional recital fees or other costs may apply. Refunds are not given out for additional fees.

## Makeup

- Only if the teacher has an additional time slot available from another student's lesson, the student may use that slot to makeup for their missed lesson. The parent needs to give at least 24 hours in order to qualify for a makeup. If there is not another available slot to reschedule during that week, the student will not be able to makeup their lesson.
- **Since the student is paying for their time slot and not for the additional makeup time, makeups are only offered as a bonus when available. A missed lesson does not guarantee a makeup.**
- Tuition covers two missed lessons a year by the student (mentioned earlier underneath "Payment").
- Refunds are not given out for missed lessons.

## Discontinuing lessons

- If a student needs to discontinue lessons, **give at least a one month's notice** so we can fill their slot from our waiting list. If a student wants to resume lessons, we will add them onto the waiting list until a new slot becomes available for them.
- If lessons were paid for the year instead of by the month, the remaining lessons will be forfeited and there won't be refunds given.

The teacher may change policies at any given point of time but you will be notified in advance if it happens. Price increases occur every year or every other year to account for inflation and competition rates. If policies are not followed then it may lead to cancellation in lessons by the teacher.

I have read all of the policies above and I agree to them and will follow them.

Parent Signature \_\_\_\_\_